

Enhanced Spec Sheet Change Form

Dear Customer, in order for us to provide you with an effective Program Design change process, for edits involving new flows, use cases, or significant limit increases, we will need your input in the below information.

Platform Information	
Platform Name:	
Customer Ladder*: (if various CIP tags segment per CIP tag and tier)	
Customer Demographics*: (if various CIP tags segment per CIP tag and tier)	
CIP Tag change request will be applied to within Spec Sheet	
Change Request Details:	
Request Information	
Reason for Changes:	
Mitigation Steps being Taken to Address Potential Additional Risk	
Percentage of Users this Change will Affect (e.g., if one user requests a limit increase out of 100 total, it is a 1% impact; if 100 users out of 100,000 request increase, it's 0.1%; etc.)	
Impact this change will have on your business (e.g., while a change might be for a low percentage of users such change has a high impact because it relates to the most important of your users).	<Low, Medium, High impact; if High, plus rationale>
(Optional) Additional Information:	

** refer to next page for key on Customer Ladder and Demographics Thresholds*

Customer Ladder and Demographics Thresholds Key

Customer Type	Individuals	Businesses
Customer Ladder	Low - Below 40K per year in income Med - 40-70K per year in income High - Over 70K per year in income Elite - Over 200K per year in income	Businesses: Micro / Small / Med / Large Micro - 10 employees or less Small - 50 employees or less Med - 250 employees or less Large - Above 250 employees
Customer Demographics	Individuals: US Residents Only with Domestic Activity Only / US Residents Only with International Activity / Non-US-Residents	Businesses: US-based only with Domestic Activity only / US-based with International Activity / Non-US-based